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**Template Medication Policy**

At [Recovery Home Name], we prioritize the safety and well-being of our residents. All medications are the responsibility of the individual resident to whom they are prescribed. All over the counter medications are the responsibility of the resident who has purchased or possesses them. Residents who have difficulty keeping track of their medications or need assistance with medication management are to discuss such issues with their health care, treatment or other services provider to be connected to appropriate services and supports.

To ensure the proper management of medications, we have established the following medication policy:

**Reporting of Prescription Medications:**

All residents are responsible for reporting all prescription medications they are currently taking to the staff upon move-in. Should the resident be prescribed a medication during their residency, they will notify the house manager as soon as possible after the prescribed.

Any changes to prescribed medications should be promptly communicated to the staff.

**Storage of Scheduled Prescription Medications:**

Scheduled prescription medications (e.g., controlled substances) must be stored securely in a locked location within the resident's assigned area. If a resident needs a locked storage unit, they may request one from the house manager.

Residents must keep their medication storage area secure and inaccessible to others.

If a resident has a question if a medication is considered scheduled, they should ask the house manager.

**Medication Logging:**

All scheduled prescription medications must be logged in a medication journal by the resident or, if necessary, with staff assistance. The medication journal should include the medication name, dosage, frequency, and the date and time it was taken.

Residents must make entries in the medication journal immediately after taking their medication.

Staff may conduct periodic checks to ensure accurate medication logging.

**Medication Sharing Prohibition:**

Residents are strictly prohibited from sharing or distributing their prescription medications with anyone else, including other residents.

Sharing or distributing prescription medications without proper authorization is a violation of this policy.

**Proper Medication Usage:**

Residents must take their medications only as prescribed by a licensed healthcare provider. Altering, increasing, or decreasing medication dosages without medical approval is prohibited.

**Over-the-Counter Medications:**

Over-the-counter (OTC) medications should be stored securely in a designated location within the resident's assigned area. Residents should avoid keeping OTC medications in common areas to prevent misuse or accidental ingestion. Residents should check the label of OTC medications to ensure they do not contain alcohol, or other prohibited substances. OTC medications are only to be used as indicated on the packaging or by the health care provider.

8. Prohibition of specific Supplements:

Supplements containing CBD (cannabidiol) insert other substances prohibited. are not permitted on the property of [Recovery Home Name].

Residents are advised to consult staff if they have questions regarding the use of supplements.

9. Medication Accountability:

Residents are responsible for their medications, including obtaining refills and ensuring they have an adequate supply. Staff will not dispense or manage residents' medications but are available for support and assistance as needed.

10. Medication Incidents:

Any incidents involving medications, such as theft, loss, or suspected misuse, should be reported to staff immediately for investigation and resolution.

Any medication that is discovered to be missing will be appropriately recorded an investigated in accordance with the Recovery Home Name incident reporting policy.

Missing medication may be considered a recurrence of use of substances and the Recovery Home Name recurrence of use policy will be followed.

11. Compliance with Policy:

Failure to comply with this medication policy may result in disciplinary action, as outlined in the resident handbook and agreed upon during the move-in process.

Date Approved:

Date Updated: